

MLNC Videoconference Equipment Policy

Missouri Library Network Corporation (MLNC) maintains a facility equipped for point-to-point videoconferencing and wishes to provide equal access to as many groups and organizations seeking to use videoconferencing as is reasonably possible.

1. Due to the highly technical nature of its operation, only qualified MLNC staff shall set up, connect, facilitate, troubleshoot, or operate MLNC's videoconference equipment.
2. Non-profit organizations may schedule use of the videoconferencing equipment based on:
 - a. availability of the training room in which the equipment is located
 - b. access to bandwidth through the MOREnet backbone
 - c. availability of qualified MLNC staff to operate the equipment
 - d. subject to commitments specified in MLNC's agreement with the Missouri State Library
3. Programs sponsored by MLNC shall receive priority in the event of a scheduling conflict, whether those programs require the use of the videoconference equipment or not.
4. The Missouri State Library maintains the right to specify a number of dates annually which must be reserved for State-presented videoconferences, and which take precedence over any other use of the technology regardless of purpose, intent, or advance scheduling.
5. Scheduling the use of the videoconference technology and equipment must be coordinated through Keith Gaertner, Business Manager (keith@mlnc.org, x802) or Deb Ehrstein, User Services Manager (deb@mlnc.org, x816) at the MLNC office (800-969-6562). Groups wishing to use the technology must provide at least 30 days advance notice before the desired date.
6. MOREnet policies do not permit the use of its technology or backbone for commercial purposes. Therefore, MLNC's videoconferencing facilities and equipment will not be accessible to for-profit enterprise or for commercial use.